

St. Gregory the Great High School

Service Tracking Form

Coordinator: Ms. Wall 773.907.2100 bwall@stgregory.org

Name: _____

Class: (circle one) Freshman Sophomore Junior Senior
Type/Place of service: Family School Neighborhood/Parish Wider community

Site name: _____

Site Address: _____

Site Phone number: _____

Name of supervisor: _____

Date(s) of service: _____

Hours worked: _____

Supervisor's signature: _____

Requirements:

- Freshmen must complete 20 hours of service.
- Sophomores, and seniors must complete 10 hours of service.
- Juniors must complete 40 hours of service.
- **All students should choose projects/sites that allow them to do the appropriate type of service (family(1), school (2), neighborhood/parish (3), wider community (4)) for their class level:**
 - Freshman (1,2,3,4)
 - Sophomores (2,3,4)
 - Juniors (3,4)
 - Seniors (4)
- **Students must have their sites approved before beginning service. Approval can be obtained through Ms. Wall. If your site is not approved, you will not be able to count those hours toward your required hours.**
- If you chose to complete your hours at more than one site, please fill out a different form for each site, but write **one overall reflection** for the total number of hours worked.

Reflection:

ALL REFLECTIONS: typed, double spaced, Times New Roman 12pt. font, one inch margins.

Reflect on the following:

- What did you do? Describe your experience at your work site.
- Who did you serve? Describe the population you helped.
- How did/will your work make a difference? What effect did/will your work have?
- What did you learn?
- Would you do it again? Why or why not?

All students will write a two-page reflection. Feel free to elaborate more if necessary.

50% of service hours are to be completed by Wednesday, December 17, 2008.

The remaining 50% of hours must be turned in by Friday, May 8.

Approval _____

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All completed forms and reflections can be turned in to Ms. Wall or Sr. Julia in the campus ministry office during lunch or before or after school.

Approval _____